

**Battle Creek Montessori Academy
Board of Directors
Regular Meeting**

**Board Meeting Location:
339 N 20th Street
Springfield, MI 49037
6:00 PM
February 13, 2017**

MINUTES

- 1. Call to Order**
Board President Mike Coykendall called the meeting to order at 6:05 PM.
- 2. Roll Call**
Board Members Present: Mike Coykendall, Liz Turner, Jennifer Beam and Raymond Yager.
Members Absent: Angela Kreger, Michael Lounds, and Odell Miller.
Present: Lisa Key, Jessica Eldridge (MIChoice). Ron Schneider (FSU).
Public Present: Shelly Ray (parent) and Jasmine Ray (student).
- 3. Public Comments**
Board President asked for Public Comments, none were received.
- 4. Approval of Agenda**
It was moved by Member Jennifer Beam and supported by Member Liz Turner to approve the agenda with the addition of FSU correspondence as the third item in section five.
4 Ayes, 0 Nays
- 5. Correspondence**
 - MDE Onsite Review Letter
 - National Charter School Institute Letter
 - FSU Right of Revocation Letter
- 6. Approval of Minutes**
It was moved by Member Liz Turner and supported by Member Raymond Yager to approve the Regular Meeting Minutes for January 9, 2017.
4 Ayes, 0 Nays

7. Student Achievement

a. Priority School Status – Ron Schneider

- Due to BCMA being on priority list FSU issued a right to revoke contract letter. BCMA is required to submit a response February 24, 2017.
- School Reform Office mandates that priority schools do not end up on the priority list three consecutive years or they have the right to close the school.
- BCMA is required to create and submit a Transformation Plan by May 1, 2017, which MIChoice is familiar with and will manage this process.
- BCMA is required to follow the PERIS Report while in priority status.
- Bottom Line Metrics report was presented.
- MSTEP data reviewed against BC Public. Student growth percentile and student achievement percentile are both to be monitored in accordance with the bottom line metrics.

b. NWEA Data – Jessica Eldridge

- The January testing results were presented in comparison to the fall results as well as the benchmarks.

c. Test Score Improvement Plan – Jessica Eldridge

- Draft including long-term goals, small-WIN strategies, and planned work, activities, and tasks was presented. The school will be reviewing the outcomes weekly to ensure output matches input.

8. Treasurer's Report

Jennifer Beam provided the board with a report overviewing January's revenues, expenditures and ending balance.

9. Student Ambassador Report – Student Uniform Policy Report

- Jessica Eldridge and Jasmine Ray presented the finalized proposal. Mike Coykendall presented Jasmine Ray, Lily Austin (not present), and Isaiah Austin (not present) certificates of appreciate as BCMA student ambassadors.

10. Business Items

- Approval of Monthly Unaudited Financial Reports for January 2017.** It was moved by Member Jennifer Beam and supported by Member Liz Turner to approve unaudited financial reports for January 2017. 4 Ayes, 0 Nays.
- Budget Priorities – Discussion**
- Strategic Planning – Jennifer Beam will type up the previously approved strategic plan and submit to Sid Faucette.**

- d. **Student Uniform Policy - It was moved by Member Liz Turner and supported by Member Raymond Yager to approve new student uniform policy. 4 Ayes, 0 Nays.**

11. Business Manager Reports

- a. **School Leaders's Report – February and March school calendar was presented. Although open enrollment has not been opened we have received 40 completed enrollment packets. School needs reader volunteers.**
- b. **MIChoice Report – Lisa Key discussed the previous weeks MIChoice leaders conference. Four keynote speakers and overall great training.**
- c. **Ferris State University Comments – None.**

12. Extended Public Comment

None.

13. Confirmation of Next Board Meeting Date. Board Regular Meeting, March 13, 2017, Media Center, 6:00pm.

14. Adjournment

It was moved by Member Jennifer Beam and supported by Member Liz Turner to adjourn the meeting at 7:47 PM.

4 Ayes, 0 Nays

The meeting was adjourned at 7:47 PM.

Certification by Secretary:

**Recorder:
Date: February 15, 2017**

**Secretary of the Board:
Date:**
